Sherbrooke Scout Campsite Risk Assessment Form 2019

Risk Assessor's Name:	Campsite Executive Sub-Committee			Planned Review Date	Sept 2020, before or if change is needed

Task or Activity Description		Location:	

Sledge Run.		L = Likelihood	C = Consequence	R = Risk
		Persons at Risk - Affected Groups:		

A plastic cart with wheels which runs down a wooden track and uses gravel as a break at the bottom.

A –Leaders
B – Beavers
C –Cubs
D - Scouts
E- Parents / Visitors
F – Explorers/Young Leaders
G – All

Potential Hazard	Risk Level without Controls			Who is at Risk	Existing Controls	Risk Level with Controls			Notes, Additional Controls, Required Action & Date
	L	C	R			L	C	R	
Hazard (bold) Potential consequence (normal)	1-5	1-5	L*C =R	See above list	• What is currently in place, or what needs to be put in place.	1-5	1-5	L*C =R	Any notes or additional controls etc
Faulty Equipment Bruises, cuts, abrasions, bangs,	5	4	20	G	• All equipment to be inspected upon arrival and before use. • Faulty equipment to be removed from activity to compound for repair, replacement or removal.	1	4	4	Equipment could fail over time, additional checks are required If equipment fails whilst in use, remove immediately If track fails, close activity immediately
Incorrect Technique Sprains, Strains, Injury to hands/feet	4	3	12	G	• Clear instructions to be made available and posted at activity. • Users to be monitored and instructed if using equipment incorrectly.	1	2	2	
Sledge leaving track Cuts, sprains, strains, etc	5	4	20		• Walls along side of track to prevent Cart moving off track.	1	4	4	If Track walls are broken or damaged then stop activity immediately to allow for repair.

Potential Hazard	Risk Level without Controls			Who is at Risk	Existing Controls	Risk Level with Controls			Notes, Additional Controls, Required Action & Date
	L	C	R			L	C	R	
Sledgehittingd ebris Injury from debris, cuts, abrasions, sprains, strains,	3	3	9	G	• User to check over track before any usage, and clear any debris from track • Site team to keep weeds low around track to ensure able usage.	1	3	3	Any serious debris or issues, report to the warden on duty, and email to Campsite Manager
Sledge failing to stop Cuts, abrasions, sprains, strains, neck injury, back injury,	4	3	12	G	• Incline at end to slow cart • Gravel placed at end of track to slow cart to a stop	2	3	6	Monitor at all times, ensure no one pushes carts and follows procedures listed.
Sledge hitting other people Cuts, abrasions, bruising, broken limbs	5	4	20	G	• All participants to wait in a line, in the designated area, leader to ensure that rules are followed at all times and participants are under control • No spectators on track, apart from those using the sledge at that time.	1	4	4	Leaders to keep other participants back.
Sledge Suddenly stopping Falls, broken limbs, brusing, abrasions	2	3	6	G	• All participants to sit normally, have their feet in correct position, and hold the handles as instructed.	1	3	3	

Risk Rating Calculator

	Likelihood That Hazardous Event Will Occur		Consequence of Hazardous Event
1	Very Unlikely	**1**	Insignificant – No Injury
2	Unlikely	**2**	Minor – Minor Injuries needing First Aid
3	Fairly Likely	**3**	Moderate – Possible Medical Treatment (doctors)
4	Likely	**4**	Major – Possible Hospitalisation
5	Very Likely	**5**	Catastrophic - Death

Risk Rating	Action
20 – 25	STOP – Stop Activity and Take IMMEDIATE Action
15 – 16	Urgent Action – Take IMMEDIATE Action and Stop Activity if necessary, Maintain existing controls Rigorously
8 – 12	Action – Improve within Specified Timescale
3 – 6	Monitor – Look to improve at next review or if there is significant change
1 – 3	No Action – No further action required but ensure that controls and maintained and reviewed

	1st Review	2nd Review	3rd Review	4th Review	5Th Review
Assessors Name:					
Committee Name:					
Date of Review:					

This risk level has been reduced as low as is reasonably practicable			
Committee Signatures		**Date:**	